

## **Small Group Development : suggestions and things to consider**

(followed by examples)

### 1) Purpose

- To read and discuss a book/play
- To go to cultural events
- To share a meal
- To learn a new skill

### 2) Goal

- A time to create together
- An opportunity for meeting others
- A time to have fun

### 3) Content/General

- Is the content of general interest?
- Is it appropriate? NOTE: In most cases, members want to gather and socialize or discuss a topic. The facilitator should not be too controlling or directive.

### 4) Content/Educational

- If educational or instructive are there specific materials that each member must bring to the group meeting? ie: crafting supplies, pens

### 5) Open or capped group?

- Open = any member can join at any time
- Capped = Once a certain number of members have joined, no one else may participate due to space limitations.
- Capped = Once a certain number of members have joined, in order to maintain continuity no one else may participate.

### 6) How often does the group meet? The days and times on which other Small Groups meet should be avoided if at all possible.

- 1 time per week or month ie: First Thursday of each month @ 1:00
- As decided by the group

### 7) Are meetings in-person or on ZOOM or both.

- If in-person, where?
- If ZOOM, who has the account?
- If hybrid, what is the plan?

### 8) Who is the contact person? Is there a separate facilitator? What are their preferred means of contact (email, text, phone)?